

Assessor Trainee

What will you do?

- Talk to clients over the phone, face to face, or online to explore what problems they've come for help with
- Find information about the clients' problems and help them to understand their options
- Write a summary of the clients' problems and what action you've taken
- Look out for problems that are common, or are unfair, and write a short report about the problem

What's in it for you?

- Make a real difference to people's lives
- Learn about a range of issues such as benefits, debt, employment and housing
- Have a positive impact in your community
- Undertake comprehensive training lasting about 4-6 months

And we'll reimburse expenses too

What do you need to have?

You don't need specific qualifications or skills but you'll need to:

- Have good listening skills
- Have excellent verbal and written communication and IT skills
- Be able to understand information and explain it to others

How much time do you need to give?

- We ask for 2 days a week: 9:30- 4:30pm for at least 18 months