



**Bromley**

### **Debt Caseworker**

Salary:	£24,000 - £26,000 depending on experience
Hours:	37 per week
Contract Type:	Fixed Term to 30 June 2019

Citizens Advice Bromley delivers high quality advice services from our office in Bromley and our outreach locations in Beckenham & Penge and Orpington.

We are looking for someone with substantial knowledge and experience in debt advice to join our team as a Debt Caseworker for our Money Advice Debt partnership project and be willing to train as a Debt Relief Order Intermediary.

You will have recent experience as a Debt Caseworker with direct involvement in advising clients on debt issues and income maximisation. Looking at debt intervention you will also have, or be willing to develop, financial capability skills within the role.

You will join us at an exciting time with more working partnerships and expansion of our outreach services as well as developing different channels of working in our main office in the heart of Bromley.

You will be based in both our office in Bromley and at our outreaches in the Borough.

The successful applicant will work with our Managers and teams of excellent volunteers to deliver a high quality service to the public. You will have achieved at least two year's, or equivalent, competencies in advice particularly in the areas of debt, welfare benefits and housing advice.

**For more information about our service visit our website at [www.bromleycab.org.uk](http://www.bromleycab.org.uk)**

**An application pack can be requested by visiting our website:**

**The closing date for applications is: 5pm on Friday 7<sup>th</sup> December 2018**

**Please note that C.V's will not be considered.**

**Interviews for short listed applicants will take place on Wednesday 12<sup>th</sup> December 2018**

Citizens Advice Bromley is an equal opportunities employer and encourages applications from all applicants who meet the person specification irrespective of sex, gender reassignment, marriage or civil partnership status, pregnancy and maternity, sexual orientation, race, religion or belief, age, or disability.