



Bromley Third Sector Enterprise



Community House South Street
Bromley
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www.bromleycab.org.uk

Tuesday, September 19, 2017

Dear

Application for the post of Single Point of Access Telephone Assessor

Thank you for your interest in applying for the post of Telephone Assessor.

I have pleasure in enclosing a job description and person specification, an application form together with a diversity monitoring form and guidance notes for applicants and some information about our new service.

Please feel free to email your application to: lwhittaker@BromleyCitizensAdvice.onmicrosoft.com

Alternatively you may post your application to me at the above address.

I look forward to receiving your completed application by **Tuesday 3 October at 5pm.**

Interviews: Thursday 5 October 2017

Yours sincerely

Lorraine Whittaker

Lorraine Whittaker
Chief Executive
Tel: 020 315 1941

Chief Executive: Lorraine Whittaker

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